

**GLADSTONE GOLF CLUB
BOARD OF DIRECTORS
MINUTES
October 9, 2019**

- I. Call to Order: Marvin Cartwright called the meeting to order at 6:40 PM.
- Present: Marvin Cartwright, Kim Clouse, Randy Bjork, Bob Davison, Wendy Bratonia, Rich Trombly (Skype), Mary Kallio, Bruce Cline, and Deborah Parrett.
- Absent: Cully Calouette (excused)
- Visitors: Ron Lantagne, Vicki Isaacson
- II. Set Date of Next Meeting: The next meeting will be Wednesday, November 6, 2019 at 6:30 pm at the GGC clubhouse.
- III. Approval of Agenda: V - A - Appointment of Board Members. Additions to New Business: D - Reauthorization of Line of Credits and Bank Signatories, E - Profit & Loss by Class, F - UPGA Meeting, G -Resignation of Wendy Bratonia from Board and Appointment of Replacement. M/S/P – Bratonia/Clouse
- IV. Approval of Minutes: Minutes of the September 12, 2019 meeting were approved. M/S/P – Davison/Bjork
- V. Recognition of Visitors: Ron Lantagne and Vicki Isaacson
- A. Cartwright's board position is open. Davison made a motion to appoint Ron Lantagne to the open position. Bratonia seconded the motion. Motion passed.
- VI. Committee Reports:
- A. Administrative/Finance: Parrett went over September Income Statement and Balance Sheet, the YTD Income Statement through September 30, 2019.
- B. Grounds: Clouse updated the Board on the bridge number 1 repairs to be made this month. The tractor broke and Tackman is unable to fix it. We will have to make a decision about whether to purchase a new tractor or repair it for about \$5,000. Cline will get some estimates on a tractor and implements for the next meeting. Clouse presented a proposal for drain

tile on the number 10 fairway. The cost using 10" pipe is \$4,900.00. This will be deferred until spring. The number 10/11 bridge has been secured.

- C. House: Bratonia would like to hold a house committee meeting next week. The motor for the fan in the kitchen needs some modification to properly eliminate the exhaust. Kallio will follow up with the contractor since the motor is under warranty. Billy Electric will provide a cost estimate to upgrade the electrical box to code. The security cameras will be installed this month. Kallio will be requesting an estimate from Creten for a new pro shop counter.
- D. Golf Operations: Kallio reported that 90 golfers participated in the one-person scramble. Our fish fry last week was successful considering it was homecoming for Gladstone. Motion by Bratonia and second by Clouse to add 4-\$50 gift cards to the Penny Raffle to be held on Saturday, October 12th. The Tournament Advisory Committee will set the tournament dates shortly.
- E. Advertising: No report.
- F. Pro Shop Purchasing: Bratonia reported that the Finance Committee recommended a \$8,000 purchasing cap on non-golf items.
- G. Tournament Advisory Committee: No report.

VII: Election of Officers:

Clouse nominated Davison for the office of President. Davison declined. Bjork nominated Clouse for the office of President. Cartwright asked for any other nominations three times. There were no other nominations. Bratonia nominated Davison for the office of Vice President. Cartwright asked for any other nominations three times. There were no other nominations. Motion by Bratonia and second by Bjork to accept Clouse as President and Davison as Vice President. Motion passed.

VIII. Old Business:

- A. Bridge Between Holes 10 and 11: Discussed previously

IX. New Business:

- A. Winter Cash Forecast: Parrett went over the Winter Cash Forecast
- B. Finance Committee Recommendations:

- a. Membership and Cart Shed Rental Rates: Motion by Davison to increase dues by \$10, cart sheds by \$10 and offer an early pay \$25 gift card incentive to pay by February 28, 2020. This does not include introductory, secondary and K-12 memberships. Motion carried.
 - b. Trail Fees: Davison commented that we used to always charge a trail fee during tournaments.
 - c. Nonmembers Playing in Leagues: Motion by Bratonia and second by Davison to allow nonmembers to play League if the League would like. The League would be responsible to collect all green fees. Motion carried.
 - d. Membership for 80 Years and Older: Davison brought up the possibility of offering a reduced rate for those 80 years and over. Referred to Finance Committee.
 - e. Cart Shed Rentals for Non-Members: Referred to Finance Committee.
 - f. Motion by Bratonia and second by Davison to go into executive session to discuss employment contracts and salaries/wages. Motion by Lantagne and second by Bratonia to come out of executive session. Motion by Davison and second by Lantagne to approve wage increase for bar manager as recommended by the Finance Committee and to refer remaining items to the Finance Committee and House Committee.
- C. Tax Preparation Services: Parrett will still be preparing the Club's tax return.
- D. Reauthorization of Line of Credit and Bank Signatories: Lantagne motioned and Bjork seconded to establish lines of credit up to \$40,000 and to approve Kim Clouse, Robert Davison and Wendy Bratonia as bank signatories.
- E. Profit and Loss by Class: Parrett distributed Profit and Loss by Class comparative statements for the current and previous years.
- F. UPGA Meeting: The meeting is Saturday, October 26, 2019 at 10:00 am at the Terrace Bluff Golf Course. Mary Kallio and Bob Davison will attend the meeting.
- G. Resignation of Wendy Bratonia and Appointment of Board Replacement: Motion by Davison and second by Bjork to accept Bratonia's resignation

as of October 31st from the Board of Directors. Motion passed. Motion by Davison and second by Lantagne to appoint Vickie Isaacson to the Board of Directors effective November 1st. Motion passed.

X. Adjournment: Meeting was adjourned at 9:17 PM. M/S/P – Davison/Lantagne

Respectfully submitted,

Deborah L Parrett
Secretary/Treasurer